

InvasivePlan

The emergency response plan for potentially invasive plants and animals (environmental)

Foundation

Project logic, summary document, and additional response materials outlining how and when a response will be undertaken

Preparedness

Material and information that can be developed prior to an incursion

Response

Activities to implement response operations. Includes capacity for escalation/scaling

Stand Down

Activities to closeout a response

STRUCTURE

INCURSION MANAGEMENT

Compendium

- How InvasivePlan fits with existing plans
- Resources used to develop the plan
- Definitions and Acronyms
- Scope, objectives, key principles
- Response levels and examples
- Workflow overview
- Management of plan and supporting documents
- Jurisdictional Responsibility (e.g., access to land, authorisation of monitoring and control procedures, Jurisdictional interfaces)
- Control centre Summary (using BIMS - overarching summary with flowchart and hyperlinks to specific information - What to do, roles/responsibilities (job cards), structures etc.

Resources and Templates

- Supporting documents
 - Procedures and policies
 - Legislation (e.g., Biosecurity Act 2015)
 - Policies, regulations, and agreements (e.g., NEBRA)
 - Strategies and biosecurity plans (e.g., BIMS, AUSVETPLAN, PLANTPLAN etc.)
 - Surveillance and diagnostics
 - Risk assessment process
 - Priority lists
- Templates (e.g., sitreps, call logs, PIDS)
- Database development, data entry
- Information management systems/GIS

Plans and Procedures

- Risk assessments (completed)
- National Agreed Standard Operating Procedures (NASOP)
- Pathways, tracing guiding principles
- Consequence planning (risk forecast)
- Relevant guidelines and plans (e.g. Snake, ABST, Victorian pre-plans)
- MOUs for identification experts
 - process for identifying experts
 - expert witnesses
- Decision tools (e.g., eradication tools to use, monitoring progress toward eradication, proof of freedom)
- Communication information (e.g., Indicative 10, Pest alerts etc.)
- Communication Plans

Training

- Programs, manuals, and courses
- Multi-level course structure
 - Manager
 - Team leader
 - Field and support staff
- Accredited trainer certifications
- Role-specific training (e.g., venomous snake handling, aerial shooter training)
- Conduct response management training
- Conduct technical exercises (desk top and functional)

Alert and Investigation

- Incident Definition
 - Evidence discovery (e.g., ADVOCATE or equivalent)
 - Witness management
 - Species confirmation (implement confirmation process)
 - Delimitation - location and range extent
- Declare incident
 - Notify relevant parties (jurisdictional or national response - PIDS/sitreps)
- Implement initial response measures
- Commence technical assessment
- Determine technical feasibility of eradication, benefit cost analysis, national significance
- Activate appropriate deed/ agreement (i.e. NEBRA) if applicable (i.e. convene CC and NMG)
- Develop response plan

Operational Phase*

- Define operational stages (surveillance, detection, delimitation, containment (including quarantine), movement, control)
- Implement/modify applicable components of CCM (e.g., establish control and coordination centres)
- Allocate roles and responsibilities
- Activate inter-jurisdictional deployment arrangements
- Implement intelligence gathering, technical expertise
- Apply relevant plans, protocols and procedures
- Provide logistical support (e.g., traffic, statutory permits and powers)
- Deploy monitor/eradication methods
- Follow up monitoring and reporting

* CAN RUN CONCURRENTLY WITH ELEMENTS OF A&I

Proof of Freedom Decision Making

- Implement decision tools
- Determine feasibility of eradication
- Implement cost effective stopping rules

End Response

Response strategy was effective or failed to confirm eradication

Transition to Management

Eradication not feasible

- Implement agreed processes, triggers and guidelines
- Demobilisation
- Compile and share resources
- Initiate change management (declare completion or handover to ongoing management)

Recovery

- Environmental restoration
- Cost recovery
- Social amenity (e.g., re-opening access, restoring confidence)

Evaluation

- Conduct debriefs and change management
- Develop, review and evaluate after-action plan based on what happened, lessons learnt, incompleteness, intelligence
- Finalise records and accounts for incident
- Circulate reporting
- Communicate outcomes etc. (community and stakeholders)

Communication

- Regular reporting, briefs and debriefs
- Circulate information to practitioners including reports, planning documents, outcomes, and after-action lessons learnt
- Communicate roles and responsibilities

- Facilitate review of materials
- Publicise via media releases, media, hotlines, and other external communications
- Disseminate outcomes etc. (community and stakeholders)